



Digital Certificate Quick Start Guide for Organization Validation (OV) Certificates

February 2023

VikingCloud™ offers a variety of digital certificates. VikingCloud's Organization Validation Digital Certificate provides everything you will need to protect your domains and assure your customers that your site is trustworthy and secure with our highest Relying Party Warranty on a standard Digital certificate. The OV certificate features 256-Bit encryption, a \$250,000 identification guarantee, and free reissues for the life of the Digital Certificate. When an OV certificate is installed on your domain, customers who visit your website will see a padlock in the address bar in their web browser.

To receive an OV certificate, you must order the certificate, submit the Subscriber Agreement, provide a certificate signing request, and help VikingCloud validate your domain(s). Other validation documentation may be needed as well. This document explains how to perform each step in this process.

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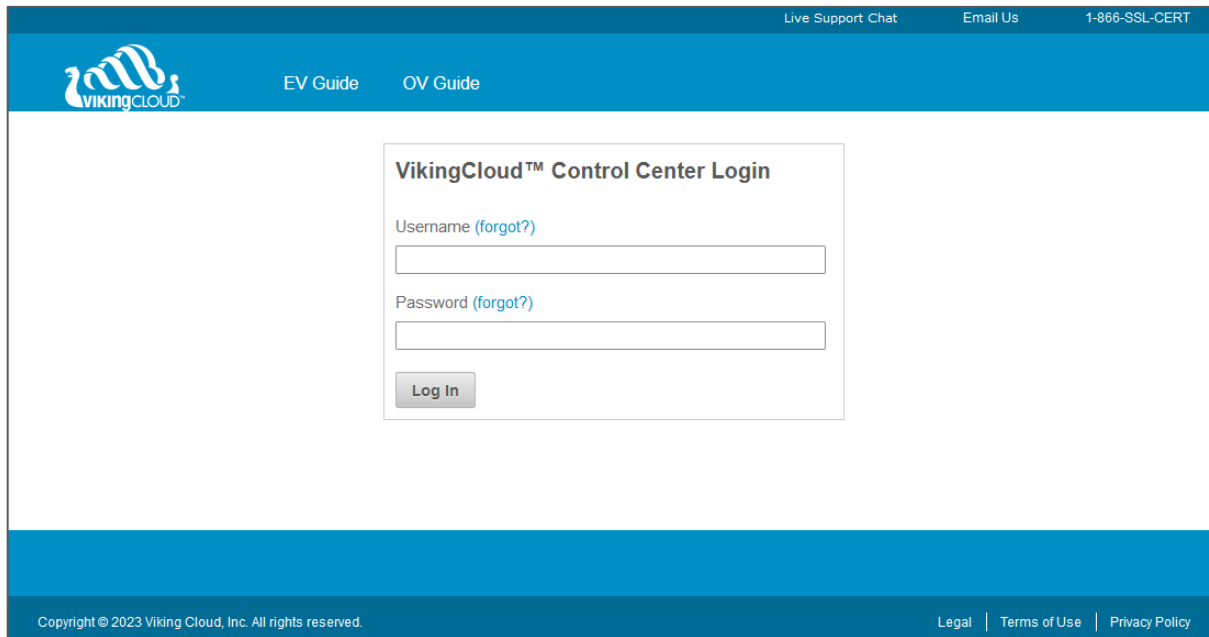
To receive an OV certificate, you must order the certificate, provide a certificate signing request, and help VikingCloud validate your domain(s). This document explains how to perform each step in this process.

Order an OV Certificate

1. At <https://certs.securetrust.com/>, click the **Customer Login** link.



2. On the **VikingCloud Control Center Login** page, enter the username and password to your account.



The screenshot shows the VikingCloud Control Center Login page. The page has a blue header with the VikingCloud logo on the left and links for "Live Support Chat", "Email Us", and "1-866-SSL-CERT" on the right. Below the header, there are links for "EV Guide" and "OV Guide". The main content area features a login form titled "VikingCloud™ Control Center Login". The form includes two input fields: "Username (forgot?)" and "Password (forgot?)", each with a corresponding "forgot?" link. Below the password field is a "Log In" button. The footer of the page contains the copyright notice "Copyright © 2023 Viking Cloud, Inc. All rights reserved." and links for "Legal", "Terms of Use", and "Privacy Policy".

Live Support Chat Email Us 1-866-SSL-CERT

EV Guide OV Guide

VikingCloud™ Control Center Login

Username (forgot?)

Password (forgot?)

Log In

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- In the Control Center, use the accordion tabs on the left to open **Digital Certificates | Purchase New**. If you see the **Purchase New Certificates** page, you are already there.

The screenshot shows the VikingCloud 'Purchase New Certificates' page. The top navigation bar includes 'Live Support Chat', 'Email Us', '1-866-SSL-CERT', and a 'Logout' link. The sidebar on the left has a 'Digital Certificates' section with links for 'Pending Validation', 'Expiring Certificates', 'Expired Certificates', 'Purchase New' (circled), and 'Site Seal'. Below this are links for 'MyIdentity Certs', 'Email Certificates', 'ACME', 'Account Management', and 'Support'. A 'TRUSTED COMMERCE' logo with a 'CLICK TO VALIDATE' button is also present, along with the text 'Get Your Site Seal'.

The main content area is titled 'Purchase New Certificates' and includes the instruction: 'Choose the product you wish to purchase from the list below. Choose the number of years and click Buy Now to pay.' There are six product cards displayed in a 3x2 grid:

- VikingCloud™ Extended Validation**: Get the highest level of validation for added consumer trust on up to 5 domains and their www equivalents. 1 Year: \$259.00.
- VikingCloud™ EV 10 Domains**: Get the highest level of validation for added consumer trust on up to 10 domains and their www equivalents. 1 Year: \$999.00.
- VikingCloud™ EV 20 Domains**: Get the highest level of validation for added consumer trust on up to 20 domains and their www equivalents. 1 Year: \$1,999.00.
- VikingCloud™ Organization Validation**: Up to 5 domains and their www equivalents (example.com and www.example.com). 1 Year: \$174.99.
- VikingCloud™ OV Wildcard**: Up to 5 domains and unlimited subdomains (example.com and *.example.com). 1 Year: \$499.99.
- VikingCloud™ OV 10 Domains**: Up to 10 domains and their www equivalents. 1 Year: \$549.00.

Each card features a '1 Year' tab, a price with a radio button, and a 'Buy Now' button.

- On the **Purchase New Certificates** page, select the OV certificate with the correct number of domains you wish to use and click its **Buy Now** button. The Customer Checkout page will be displayed next.

Purchase New Certificates

Choose the product you wish to purchase from the list below. Choose the number of years and click Buy Now to pay.

Product	Description	1 Year Price	Buy Now
VikingCloud™ Extended Validation	Get the highest level of validation for added consumer trust on up to 5 domains and their www equivalents	\$259.00	Buy Now
VikingCloud™ EV 10 Domains	Get the highest level of validation for added consumer trust on up to 10 domains and their www equivalents	\$999.00	Buy Now
VikingCloud™ EV 20 Domains	Get the highest level of validation for added consumer trust on up to 20 domains and their www equivalents	\$1,999.00	Buy Now
VikingCloud™ Organization Validation	Up to 5 domains and their www equivalents (example.com and www.example.com)	\$174.99	Buy Now
VikingCloud™ OV Wildcard	Up to 5 domains and unlimited subdomains (example.com and *.example.com)	\$499.99	Buy Now
VikingCloud™ OV 10 Domains	Up to 10 domains and their www equivalents	\$549.00	Buy Now

5. On the **Customer Checkout** page:

- Enter the number of certificates that you want to purchase. (Defaults to 1).
- Select **Yes**, if you would like to upgrade your certificate to the highest level of identity validation using an Extended Validation Certificate. See the *VikingCloud Digital Certificate Quick Start Guide for Extended Validation Certificates* for more information. (Defaults to No).
- Add a promotional code if you have one and click **Apply**.
- Click **Continue**.



Tip: If you make changes to your order, your order will be updated in the My Order panel on the top right. Your total will also be updated between the Back and Continue buttons.

6. On the second **Customer Checkout** page, your information automatically appears in the **Customer Information** fields.

Live Support Chat Email Us 1-866-SSL-CERT Customer Login

Server Certificates Support Reseller Program Buy/Renew

Customer Checkout

1) Options 2) **Contact Info** 3) Payment/Confirm 4) Order Complete

Customer Information

First Name (Contract Signer)	Jane	Required
Last Name (Contract Signer)	Doe	Required
Company Name (Your name if not incorporated)	Acme Inc.	Required
Email Address	jdoe@example.com	Required
Street Address	123 Main Street	Required
Address Line 2		
City	Any Township	Required
State	PA	Required
Zip/Postal Code	15222	Required
Country	United States	Required
Phone	412-555-1212	Required

VikingCloud™ Digital Certificate Subscriber Agreement

VikingCloud Subscriber Agreement for Digital Certificates
Ver. 15FEBRUARY23
IMPORTANT: PLEASE READ THIS AGREEMENT AND THE VIKINGCLOUD CERTIFICATE POLICY AND CERTIFICATION PRACTICES STATEMENTS LOCATED AT [HTTPS://CERTS.SECURETRUST.COM/CA/](https://certs.securetrust.com/ca/) ("CPS") CAREFULLY BEFORE USING THE CERTIFICATE ISSUED TO YOUR ORGANIZATION. BY USING THE CERTIFICATE, YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT AND THE CPS. IF YOU HAVE ANY QUESTIONS REGARDING THIS AGREEMENT, E-MAIL US AT ca@vikingcloud.com. IF YOU DO NOT AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, DO NOT APPLY FOR A CERTIFICATE AND DO NOT CLICK ON "I ACCEPT" OR "I AGREE" BELOW, DO NOT CLICK "CONTINUE"


☐ I agree with the terms and conditions of the Subscriber Agreement(s) and VikingCloud™'s CPS.

← BACK Total: \$174.99 CONTINUE →

- a. In the **VikingCloud™ Digital Certificate Subscriber Agreement** section, mark the **I agree with the terms and conditions** check box.
- b. Click **Continue**.

7. On the third **Customer Checkout** page:

[Live Support Chat](#)
[Email Us](#)
[1-866-SSL-CERT](#)
[Customer Login](#)


[Server Certificates](#)
[Support](#)
[Reseller Program](#)
[Buy/Renew](#)

Customer Checkout

[1\) Options](#)
[2\) Contact Info](#)
[3\) Payment/Confirm](#)
[4\) Order Complete](#)

Order Details


Please review your details below before submitting your order. If everything is correct, press "Purchase" at the bottom of the page and we will instantly process your order.

Contact Information	Edit	Your Order	Edit
Name: Jane Doe		Product:	
Company: Acme Inc.		1 VikingCloud Organization Validation - 1 Year	
Address: 123 Main Street		1 year(s)	
Any Township, PA 15222			
US		Subtotal:	\$174.99
Email: jdoe@example.com		Discount:	\$0.00
Phone: 412-555-1212		Tax:	\$0.00
		Total:	\$174.99

My Order

1 VikingCloud Organization Validation - 1 Year
1 year(s)

Subtotal: \$174.99
Discount: \$0.00
Tax: \$0.00
Total: \$174.99


[CLICK TO VALIDATE](#)

Cardholder Details





If your billing information is the same as your contact information entered on the previous page, please check the box to prepopulate the necessary fields:

☐ Use my customer information for my billing information.

Name on Card		Required
Cardholder's Address		Required
Cardholder's City		Required
Cardholder's State		Required
Cardholder's Zip/Postal Code		Required
Cardholder's Country	United States	Required

Payment

We accept Visa, MasterCard, American Express and Discover Cards.

Card Number		No spaces/dashes
Expiration Date	02 - February 2023	
CVV2/CVC2/CID Code		Required

[← BACK](#)
Total: \$174.99
[PURCHASE →](#)

- Double check your order details.
- Fill out all of the **Cardholder Details** fields.
- Enter **Payment** information.
- Click **Purchase**.

8. On the **Thank you for your order!** page, click the **Control Center** link.

Live Support Chat Email Us 1-866-SSL-CERT Customer Login

Server Certificates Support Reseller Program Buy/Renew

Thank you for your order!

1) Options 2) Contact Info 3) Payment/Confirm 4) Submit CSR

Your Order

Product: 1 VikingCloud Organization Validation - 1 Year

Order Information

Order Total: \$174.99

Order Date: Feb 7, 2023

Order #: 109423

You may now submit your Certificate Signing Request (CSR) via the **Control Center**. Submitting your CSR will begin the validation and issuance process. You will receive email confirmation of your order shortly, but you may also [print this receipt](#). [Click here](#) for help creating your CSR.

VikingCloud™ Site Seal

TRUSTED COMMERCE™

CLICK TO VALIDATE

- Reduce shopping cart abandonment
- Increase conversions

Download your site seal [here](#).

DOWNLOADS

- Data Sheets
- Digital Certificates



Tip: If you don't have time to continue right now, you can return later to complete the process. Just go to <https://certs.securetrust.com/> to log in.

Enter a CSR

VikingCloud requires a certificate signing request (CSR) in order to issue a certificate. While you are responsible for generating your CSR, VikingCloud offers instructions on how to do so on a variety of platforms. You can either go to <https://certs.securetrust.com/support/create-csr.php> or in the Control Center, open **Support | CSR Creation** for help on how to create one. Once your CSR is ready, you can submit your CSR to VikingCloud.

1. In the Control Center, use the accordion tabs on the left to open **Digital Certificates | Pending Validation**. If you see the **Pending Certificates** page, you are already there.

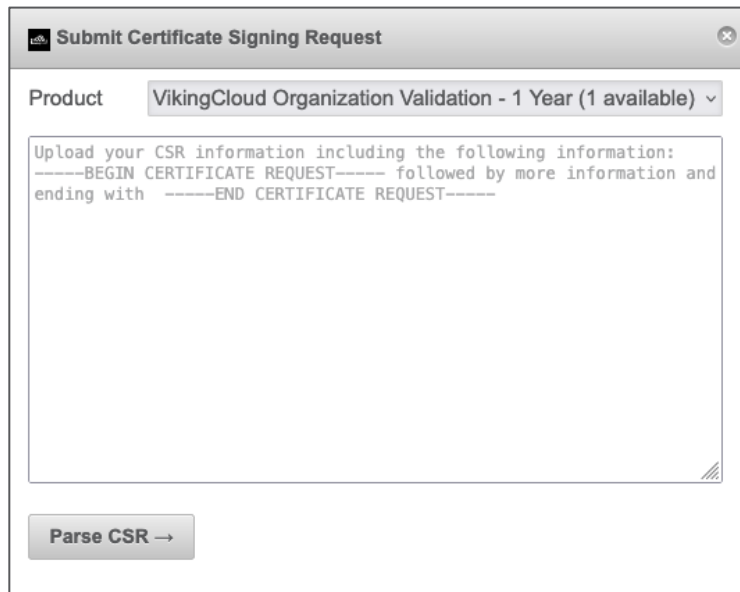
The screenshot shows the VikingCloud Control Center interface. At the top, there's a blue header with the VikingCloud logo, navigation links for 'EV Guide' and 'OV Guide', and a 'Logout' button. On the right side of the header, there are links for 'Live Support Chat', 'Email Us', and '1-866-SSL-CERT'. The left sidebar contains a 'Digital Certificates' section with a dropdown menu where 'Pending Validation' is selected and circled. Below this are links for 'Expired Certificates', 'Issued Certificates', 'Purchase New', and 'Site Seal'. Further down the sidebar are buttons for 'MyIdentity Certs', 'Email Certificates', 'ACME', 'Account Management', and 'Support'. At the bottom of the sidebar is a 'TRUSTED COMMERCE' badge with a 'CLICK TO VALIDATE' button and the text 'Get Your Site Seal'. The main content area is titled 'Pending Certificates' and features a 'Submit CSR' button with a help icon. Below the button, a message states 'You have 0 Pending Certificates!'. A table with columns 'Domain', 'Product Name', 'Created On', 'Hash', and 'Group' is shown, but it is empty. At the bottom of the table, it says 'Page 1 of 0' and 'No records to view'. The footer contains copyright information for 2023 Viking Cloud, Inc. and links for 'Legal', 'Terms of Use', and 'Privacy Policy'.

2. Click the **Submit CSR** button.

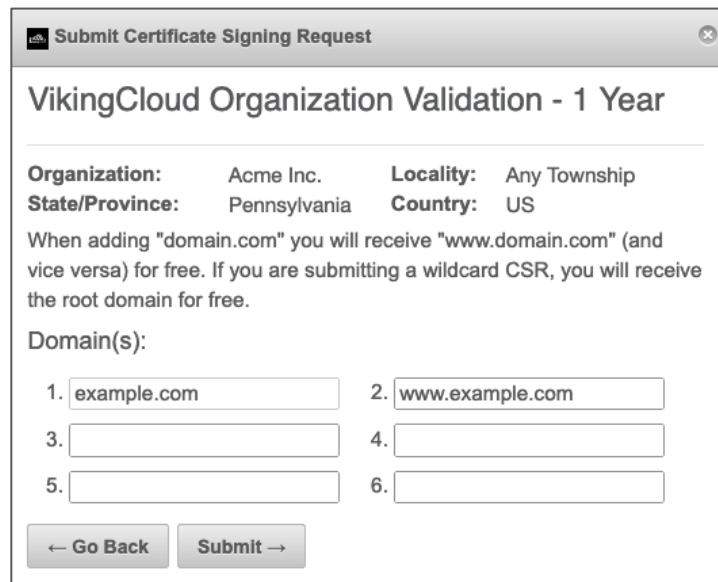
The **Submit Certificate Signing Request** form opens.

The screenshot displays the VikingCloud user interface. At the top, there's a navigation bar with links for 'Live Support Chat', 'Email Us', and '1-888-SSL-CERT'. Below this, a secondary bar contains the VikingCloud logo, 'EV Guide', 'OV Guide', and a 'Logout' link. On the left side, a 'Digital Certificates' menu lists options like 'Pending Validation', 'Expiring Certificates', 'Expired Certificates', 'Issued Certificates', 'Purchase New', and 'Site Seal'. Below this menu are buttons for 'MyIdentity Certs', 'Email Certificates', 'ACME', 'Account Management', and 'Support'. A 'TRUSTED COMMERCE' badge with a 'CLICK TO VALIDATE' button is also present. The main content area is titled 'Pending Certificates' and features a 'Submit CSR' button circled in red. Below the button, a message states 'You have 0 Pending Certificates!'. A table with columns 'Domain', 'Product Name', 'Created On', 'Hash', and 'Group' is shown, but it is empty. At the bottom of the table, a pagination control indicates 'Page 1 of 0' and 'No records to view'. The footer contains the copyright notice 'Copyright © 2023 Viking Cloud, Inc. All rights reserved.' and links for 'Legal', 'Terms of Use', and 'Privacy Policy'.

3. On the **Submit Certificate Signing Request Form**:



- a. Select the certificate type that you want to submit from the **Product** drop-down list.
 - b. Copy and paste your CSR into the large text box.
 - c. Click **Parse CSR**.
4. Review the information pulled from your CSR.



Tip: The system displays the number of domains available for the certificate type selected. If you want to include additional domain(s), you can submit them in the available textbox fields.

5. Click **Submit**.
VikingCloud will begin the domain validation setup process. This may take several minutes.

Validate Your Domains

Before VikingCloud can issue your certificate, it must ensure that you are authorized to have a certificate for all of the domains you included in your certificate request. This process is called domain validation.

1. On the **Domain Validation Methods** form, you will be presented with:
 - a. A list of the Domains submitted from the Submit Certificate Signing Request window.
 - b. A selection for the Validation Domain to be used for validating the domain. Note: Some domains may be grouped together based on the lowest common domain to expedite validation. This can be changed by selecting the Validation Domain drop-down and choosing the domain that you wish to use.
 - c. A selection for the Validation Method to be used for validating the domain. VikingCloud offers several validation methods: email, DNS, and domain beacon. In general, email validation is the most convenient method.

Domain Validation Methods

Domain Validation Choices

Domains Not Yet Validated:

! Customer Action Required:

Domain	Validation Domain	Validation Method
example.com www.example.com	example.com	<div>✓ Email at: postmaster@example.com Email at: administrator@example.com Email at: hostmaster@example.com Email at: admin@example.com Email at: webmaster@example.com Beacon at: the domain(s) being requested DNS TXT at: example.com</div>

[Validation Method Help](#)



Tip: The **Validation Method Help** link leads to information on these other methods.

2. For this guide, the Email domain validation method will be used. On the **Validation Methods** dropdown list, select **Email**.

Domain Validation Methods

Domain Validation Choices

Domains Not Yet Validated: [Validation Method Help](#)

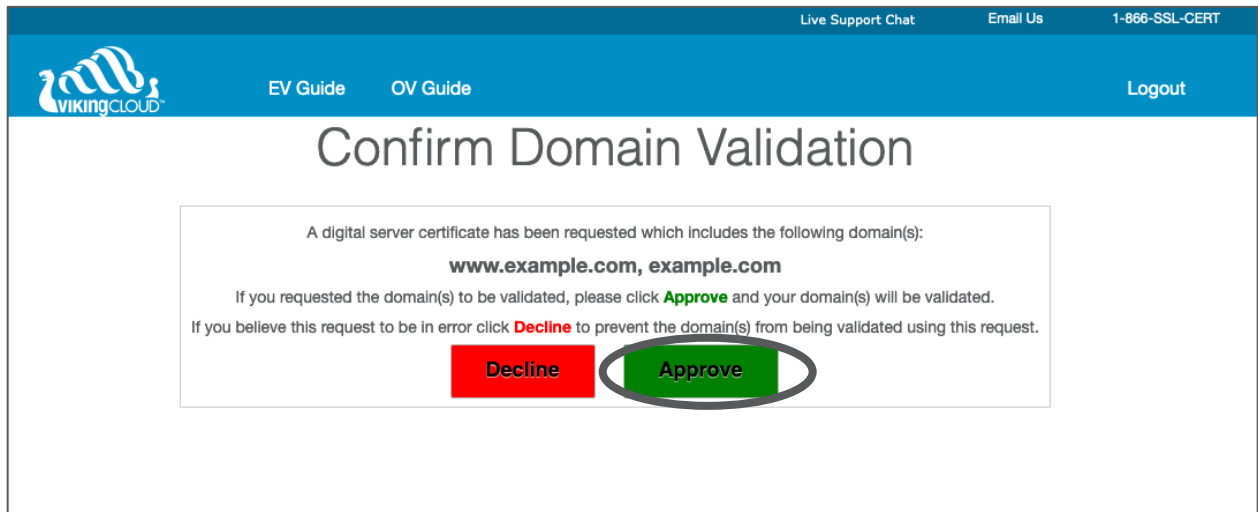
! Customer Action Required:

Domain	Validation Domain	Validation Method
example.com www.example.com	example.com	Email at: webmaster@example.com ▾

Save Validation Method

3. Click **Save Validation Method**.
 - a. For the email validation method, you will receive an email from sslsupport@vikingcloud.com asking you to validate the domain(s). To validate your domains via email, continue with step 4 below.
 - b. When using one of the other validation methods, follow the instructions that you are given in Control Center.

- Click the **Approve/Decline Domain Validation** link in the email.
A browser will open to the **Confirm Domain Validation** page.



The screenshot shows the VikingCloud control center interface. At the top, there is a blue header bar with the VikingCloud logo on the left, and links for "EV Guide", "OV Guide", "Live Support Chat", "Email Us", "1-866-SSL-CERT", and "Logout" on the right. Below the header, the main content area has a large heading "Confirm Domain Validation". Underneath this heading is a white box containing the following text: "A digital server certificate has been requested which includes the following domain(s):", followed by the domains "www.example.com, example.com" in bold. Below the domains, it says: "If you requested the domain(s) to be validated, please click **Approve** and your domain(s) will be validated." and "If you believe this request to be in error click **Decline** to prevent the domain(s) from being validated using this request." At the bottom of this box are two buttons: a red "Decline" button and a green "Approve" button. The "Approve" button is circled with a grey oval.

- Click the large green **Approve** button.
A confirmation page will appear.

If you return to the Control Center's **Pending Certificates** page, you may find that VikingCloud is in the process of additional evaluation on your domains. Additional validations are required before your OV certificate can be issued. VikingCloud will be in the process of validating your organization and the authority to issue certificates on behalf of that organization. Please allow 24 hours for VikingCloud support to complete these final validations. Once complete, your certificate can be issued.

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The most current version of this document may be obtained by contacting:

VikingCloud SSL Support:

Phone: +1.866.775.2378

Email: sslsupport@vikingcloud.com

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About VikingCloud™

VikingCloud provides end-to-end security and compliance solutions to businesses around the world, offering the latest in cloud-based solutions to secure networks and maintain compliance. Almost 5 million businesses use VikingCloud's award-winning platform, and the company maintains partnerships with many of the world's leading acquirers and payment service providers. VikingCloud also works with the world's largest brands helping them proactively mitigate evolving cyber threats and business risk.

VikingCloud's Asgard Platform™ processes billions of security events daily, providing real-time intelligence access to an organization's cyber risk landscape. Headquartered in Dublin, Ireland, with operations in the United States, Australia, Brazil, Canada, Germany, India, Mexico, Philippines, Poland, South Africa, and the United Kingdom, VikingCloud has clients in more than 70 countries and a global team of more than 1,000. For more information about VikingCloud, visit <https://www.vikingcloud.com>.